

CALHOUN COUNTY SHERIFF DEPARTMENT
Eckford Township Neighborhood Watch
Property Check Request

The owner who is requesting this check of their property acknowledges the understanding that the Calhoun County Sheriff's Department cannot guarantee that the premise will be absolutely secure in the owner's absence. This completed form will be distributed to the Road Division, who will on routine patrol, monitor any activity at or near the premise. The information contained on the form will assist the patrol deputy in determining if there is a problem. The owner is requested to complete the form in its entirety and to immediately inform the department upon return to the premise, which will cancel the check.

The department would encourage the owner to comply with the below security measures prior to departure.

Personal check of the premise

- Make sure windows and doors are closed and locked with the curtains down.
- Hide or secure small items of personal value such as cash, checks, bonds, jewelry. Larger items such as firearms are best secured in a safe.
- Make sure all items that have a serial number are recorded and those that do not be engraved.
- Install a timer on lights inside the premise.
- Stop all paper and mail deliveries.
- Advise your neighbors of your absence and tell them which vehicles will remain at the premise.

Request that your neighbors immediately call the Sheriff's Office if there is any suspicious activity.

Property Owner:

Address:

Contact Phone:

Departure Date:

Date of Return/ Property Check Expiration:

Type of Premise: RESIDENCE / BUSINESS / OTHER

Emergency Contact:

Phone:

Vehicles on Site:

Authorized Persons on Site:

Lights on Timer: Yes / No

Alarm: Yes / No

Remarks:

Date Received:

Time:

Received By: